

LOUISIANA STATE UNIVERSITY AGRICULTURAL CENTER

Office of the Chancellor
Effective date: September 1, 2000

AG CENTER PS-33
Version: 1

OCCUPATIONAL AND ENVIRONMENTAL SAFETY

Purpose

- 1) To establish a comprehensive occupational and environmental safety policy that facilitates the protection of life and property by providing a research and learning environment that is free of recognized hazards that are causing or are likely to cause injury, illness or property damage.
- 2) To set forth safety and environmental responsibilities, to provide support for safety rules and procedures, and to establish activities/programs which are necessary for the successful implementation of the LSU Agricultural Center's Occupational and Environmental Safety Program.

General Policy

The LSU Agricultural Center has a strong commitment to the health and safety of all employees, students, and visitors. In keeping with this commitment, the LSU Agricultural Center Occupational and Environmental Safety Policy is as follows:

- 1) the LSU Agricultural Center will strive to conduct its activities in accordance with the principals of:

- a) An environment conducive to the safety of employees, students and visitors will be provided.

- b) Activities will be conducted in an environmentally responsible manner.

Guidelines of the State Office of Risk Management will form the foundation of the Agricultural Center's safety program. The LSU Agricultural Center will comply with safety and environmental rules and regulations of those governmental agencies which have authority over the Agricultural Center in such matters. Guidance may also be obtained from applicable safety codes and standards of such entities as OSHA, NFPA, EPA, ANSI, ASME, ASTM, DOT, NRC and other applicable agencies during the design, construction and maintenance of Agricultural Center facilities.

- 2) Safety and environmental rules and procedures in the LSU Agricultural Center Safety Manual shall be vigorously enforced by close supervision, and by using disciplinary action where appropriate. In addition to enforcement activities, supervisors are responsible for planning and assigning work that is within the training, capability and skills of the workers.

- 3) Critical program elements such as periodic safety inspections, safety training, accident investigations, and safety meetings shall be

implemented for all work groups as outlined in the LSU Agricultural Center Safety Program Manual.

4) Recognizing that proper training is critical to employee safety, the Agricultural Center will provide safety and skills training to achieve a highly skilled and safe work force. All new employees shall be apprised of the Agricultural Center’s safety policy and shall acknowledge such by signature of:

Each and every employee is responsible for his/her own safety and for promoting the safety of his or her co-workers. In this regard, employees are not to perform a job or action for which they do not have sufficient training or experience to perform safely nor shall they have or require others to perform such jobs. If in doubt, the employee will consult his/her immediate supervisor for guidance. The employee shall adhere to safety guidelines/procedures/instructions for the job or action that they are performing.

I understand and will comply with this policy.
Name _____
Date _____

5) Each and every employee is responsible for his/her own safety, and for promoting the safety of their co-workers. Employees are encouraged to report all safety concerns relating to facilities or procedures. Failure to follow appropriate safety standards may result in disciplinary action, up to and including termination of employment.

6) Vice Chancellors, Directors, Resident Directors and Department Heads shall implement the program in their areas of administrative responsibility and shall be accountable

through their respective administrative channels for the control of accidents and hazardous exposures in the work environment.

7) The Agricultural Center Safety Committee shall review the Agricultural Center’s Occupational and Environmental Safety Program, and, as warranted, provide recommendations to the administration to enhance or strengthen the program.

8) Every administrative unit within the LSU Agricultural Center shall establish and maintain a Safety Program that fully complies with the requirements of the LSU Agricultural Center Safety Manual.

9) the LSU Agricultural Center Safety Officer shall conduct periodic and selective reviews and provide the appropriate Vice Chancellor(s) reports of the reviews.