

# Louisiana County Agricultural Agents Association (LCAAA)

This handbook is intended to serve as a guide to help the reader become familiar with the constitution and by-laws, duties of the officers, committees, membership requirements, and the State's relationship to the National Association of County Agricultural Agents (NACAA). It also contains some historical information.

As members of LCAAA, it is our duty to promote high standards of service to the people of Louisiana, professional improvement of the membership, and loyalty to, and promotion of the Louisiana Cooperative Extension Service and the LSU Agricultural Center.

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## What is the LCAAA?

The LCAAA is a professional organization, designed to give dignity to, and stimulate a personal pride in, the opportunity to serve the people of Louisiana in a profession as important as agriculture and its related fields.

The LCAAA has a responsibility to carry the message of the Land-Grant College to the people. Through LCAAA we have an opportunity to demonstrate the value of teamwork among all disciplines.

The LCAAA is interested in the growth and improvement of the University and in improving ourselves professionally so that we may better represent the University. We also recruit students for enrollment in the College of Agriculture.

The LCAAA is a unit of the National Association of County Agricultural Agents (NACAA), sends delegates to the annual meeting, and members serve as NACAA officers, board members and committee chairs.

The LCAAA cooperates with the Louisiana Cooperative Extension Service, the LSU Agricultural Center, the United States Department of Agriculture, and other agricultural agencies.

The objectives of the LCAAA are to encourage a high standard of professional performance; to promote a high degree of cooperation and loyalty; to improve the effectiveness of Cooperative Extension work, and to carry out the policies and programs of the Land-Grant Colleges in the United States.

## The County Agent

The County Agent is the educational representative of the United States Department of Agriculture as well as a faculty member of Louisiana's land-grant universities. Parish governments and school boards support parish Extension programs. This unique three-way partnership has allowed the Extension Service to remain an important part of both rural and urban communities.

County Agents are professional public servants who work with governmental and educational institutions and the private sector to focus education programs on local issues and solve problems for individuals and groups.

County Agents, as part of the Cooperative Extension Service, teach agricultural producers to apply the latest scientific technology to improve production efficiency, profits and the environment. It is a County Agent's mission to assist individuals and groups to achieve farm, family and community goals.

The County Agent provides educational opportunities in natural resource, environment, economic development, and leadership for agricultural producers, local government, business and industry, civic groups and elected officials.

## County Agents Are Teachers

The County Agent conducts seminars, workshops, field days and demonstrations. Information is dispersed through newsletters, email, distance education centers, mass media and individual contacts from the office or in the field. The County Agent provides research-based information from the LSU AgCenter, agricultural colleges, other universities, the USDA, and industry cooperators.

The County Agent assists in youth development through the 4-H youth development program. Members of 4-H develop skills and knowledge in many areas including crop and livestock production, horticulture, conservation, photography, and integrated pest management. All of these activities help provide training in citizenship and leadership and acquaint young adults with career opportunities in agriculture and agribusiness.

The County Agent assists with Family and Community Science education programs to help improve family life and well-being.

## **Constitution and By-Laws (As Amended by Membership)**

### **Article I - Name**

Section 1 - This organization shall be known as the Louisiana County Agricultural Agents Association (LCAAA).

### **Article II-Objectives**

Section 1 - The objective of the LCAAA is to promote the professional improvement of its members, and to cooperate in every manner appropriate for the welfare of the Louisiana Cooperative Extension Service, and to aid in building and maintaining high standards of service to the people of Louisiana.

### **Article III - Membership**

Section 1 - Those who may become members include: Assistant County Agents, Associate County Agents, and County Agents; Assistant Area Agents, Associate Area Agents, and Area Agents and Extension Associates working with agriculture and fisheries; and specialists, professors, and administrators with Extension appointments

Section 2 - The LCAAA shall hold membership as a unit in the National Association of County Agricultural Agents (NACAA) and shall send delegates to the national meeting each year.

Section 3 - Termination of employment by the Extension Service automatically terminates membership in the LCAAA.

Section 4 - Any member may be expelled from the LCAAA for any professional irregularity by two-thirds vote of the membership at any regular meeting. Before the vote shall be recorded against a member, they shall have the privilege of speaking for themselves

Section 5 - Life Membership (Retired Members): A former member, as defined in Section 1, who has retired from active service or who is retiring, may apply for Life Membership (Associate Members) in this Association, and if approved, and the Life Membership fee is paid, shall receive all privileges except voting.

Section 6 - Honorary State membership shall be extended to the Director of the Louisiana Cooperative Extension Service. When administrative problems of the organization make it necessary, the Director may be invited to sit in executive sessions of the LCAAA.

**Article IV - Officers, Directors and Term of Office**

Section 1 - The officers of the LCAAA shall be President, President-elect, Vice-president, Secretary, and Treasurer.

Section 2 - There shall be a Board of Directors composed of the five officers, three members from each LCAAA District (see appendix), one Board Member elected from retired members and the Immediate Past President.

Section 3 - The President, President-elect, Vice-president, Secretary shall hold office for one year, and the Treasurer for two years or until the successor(s) are elected and qualified. Officers and board members may not be re-elected to consecutive terms. Newly elected officers will take office immediately following the Annual Meeting and Professional Improvement Conference (AM/PIC).

Section 4 - The term of office for Board Members shall be three years with three members being elected each year at the Annual Meeting, one from each of the three LCAAA districts.

Section 5 - The President and President-elect shall be from different LCAAA districts and shall be rotated among the three districts in the following established order:

<u>PRESIDENT</u>	<u>PRESIDENT-ELECT</u>	<u>VICE PRESIDENT</u>
2014-15 Northern	2014-15 Central Southwest	2014-15 Southeast
2015-16 Central Southwest	2015-16 Southeast	2015-16 Northern
2016-17 Southeast	2016-17 Northern	2016-17 Central Southwest
2017-18 Northern	2017-18 Central Southwest	2017-18 Southeast
2018-19 Central Southwest	2018-19 Southeast	2018-19 Northern
2019-20 Southeast	2019-20 Northern	2019-20 Central Southwest

The Secretary and Treasurer may be elected from any district.

Section 6 - There shall be an Executive Committee composed of the President, President-elect, Vice-president, Secretary, Treasurer and the Immediate Past President.

**Article V - Manner of Election**

Section 1 - The election of officers shall be by ballot unless otherwise specified by majority vote of those present at the Annual Meeting and Professional Improvement Conference (AM/PIC)

Section 2 - The Immediate Past President shall be Chairman of the Nominating Committee. Members may nominate themselves or others for officers (other than President) or board members through forms provided by the Chairman of the Nominating Committee. The Nominating Committee shall consist of one member from each district appointed by the President. Nominations may be made from the floor also.

Section 3 - Officers shall be installed in accordance with the installation service of LCAAA (see appendix). Presiding officer for the installation service shall be the immediate Past President.

## **Article VI-Duties of Officers and Board of Directors**

Section 1 - The duties of the President, President-elect, Vice-president, Secretary and Treasurer shall be those usually devolved upon such office.

Section 2 - The President shall have the authority to call meetings of the Executive Committee. Board of Directors, committees, or the general membership at any place deemed necessary by the President, provided membership is notified 10 days prior to meeting.

Section 3 - The President, with the advice of the other members of the Board of Directors, shall appoint the standing committees or other special committees that are deemed necessary. With consent of board, the President shall fill vacancies of officers and board.

Section 4 - The Board of Directors will have power to transact business of the LCAAA in accordance with the Constitution and By-Laws.

Section 5 - The Treasurer shall have the authority to issue payments of expenditures approved in the LCAAA budget when statements are submitted. Expenditures not in the budget must have Board approval.

Section 6 - The Executive Committee shall function in an advisory capacity in assisting the President and the Board of Directors in carrying out such plans and decisions as shall be made by them. The Executive Committee's authority to act officially on any item shall be authorized in advance of such action by the Board of Directors.

### **Responsibilities of LCAAA Committees**

#### Duties of all committees:

1. The professional improvement of County Agents is the objective of all committees.
2. Committees will avoid political entanglements and legislative pressure.
3. Committee members will not make contacts with legislative groups without first securing the full approval of the Board of Directors of LCAAA. Note: It is the policy of LCAAA to clear with the Director of the Louisiana Cooperative Extension Service and receive full approval before contacting any legislative group.

#### Duties of AM/PIC Committee

The appointed chair shall be a member in the District where the AM/PIC is held. Other committee members will be from the same district. This committee is responsible for planning, and executing a professional program, promoting public relations and recognizing award recipients. The AM/PIC will be financed in such manner as to be self-supporting.

#### Duties of LCAAA Policy Committee

The Immediate Past President shall be Chair. The duties of the committee shall be to review and evaluate LCAAA programs and policies, to safeguard the intent of the constitution and by-laws and to clarify purposes and procedures of the LCAAA.

### Duties of Program Committee

This committee shall work in harmony with officers, directors, all committees, and with state extension personnel in charge of extension programs. High priority program items should be presented at a committee meeting during the AM/PIC and in turn presented to the board and membership.

### Duties of 4-H Committee

This committee shall outline a program for the LCAAA related to support for 4-H youth development, follow suggestions from recommendations of former committees, board of directors, and state 4-H Staff and formulate plans to recognize and improve 4-H program.

### Duties of Public Relations Committee

This committee shall promote good relationships within and between the LCAAA and NACAA, the Extension family at all levels, and with other agricultural agencies and all other constituents.

### Duties of Professional Training Committee

This committee shall initiate programs to promote professional training on-the-job and in undergraduate and graduate courses, summer Extension schools, refresher courses, workshops, etc. They shall encourage and cooperate with commercial concerns who offer scholarships; and initiate professional improvement programs within the LCAAA.

### Duties of Retirement and Insurance Committee

This committee shall have the responsibility of investigating the status of retirement and insurance programs and making recommendations for improvement. They shall maintain close liaison with appropriate administrators and Human Resource Management and shall keep the Board of Directors informed on all matters pertaining to retirement and insurance.

### Duties of Memorial Committee

This committee shall conduct a memorial service at the AM/PIC to eulogize the member(s) who passed away during the preceding year. This memorial service shall be part of the AM/PIC and shall be coordinated with the AM/PIC chair.

### Duties of Life Members (Retired Members) Committee

This committee shall be responsible for stimulating interest in retired members to continue their membership in LCAAA as associate members. The committee shall inform retired members that a lifetime associate membership is available upon payment of a fee established by the LCAAA.

### Duties of Recognition and Awards Committee

This committee is responsible for the selection of recipients of: (Rules and procedure outlined in appendix)

1. Distinguished Service Award
2. Achievement Award
3. Honorary Lifetime LCAAA Membership

### Duties of Membership Committee

The Membership Committee is responsible for conducting the annual membership drive. The President-elect shall serve as chair of this committee and coordinate all membership recruitment activities with Senior Board Members. Senior board members will coordinate the membership drive with other board members within their respective districts.

### Duties of Scholarship Committee

The Scholarship Committee is responsible for promoting the scholarship program by obtaining funds from Extension personnel, friends of LCAAA, and others. The committee should, by working with other committees with responsibility relative to the scholarship fund, enable LCAAA to provide scholarships to members and to support professional improvement.

The LCAAA Scholarship Committee is responsible for promoting the LCAAA 4-H Youth Scholarship and securing funds to support this scholarship through the LCAAA annual meeting auction and from other contributions. The scholarship committee promotes this scholarship, receives and reviews the applications, and awards the scholarship to an individual annually.

The LCAAA membership scholarship for professional improvement is administered by the LCAAA Scholarship Committee. Applications are reviewed by the scholarship committee and scholarships are awarded to qualified LCAAA members in good standing.

### Duties of Communications Committee

This committee shall be responsible for recognizing outstanding communications accomplished by members by informing the membership of the contests in the Communications Division, securing competent judges, purchasing state awards, and forwarding state winners to the appropriate regional chair. The committee shall also explore other means of improving communication skills among County Agents.

### Duties of Program Development Committee

The Program Development Committee shall be responsible for informing the membership of educational opportunities available to them at the national level, and for encouraging each member to participate in such opportunities.

### Duties of Address Coordinator

The Address Coordinator is responsible for ensuring that members are listed with correct addresses that enable them to receive all correspondence from LCAAA and NACAA. The Address Coordinator will initiate changes of address requested by members during the year to LCAAA and NACAA secretaries.

## **By-Laws**

1. The dues for this Association shall be set by Board of Directors and approved by membership. An honorary member shall not be assessed dues.
2. Special assessments may be made by a majority vote of the members present at an annual meeting or by a majority of a referendum vote taken by the Secretary of the LCAAA.
3. A majority of the Board of Directors shall constitute a quorum of the Board of Directors' meeting. At a membership meeting, 20% of the membership will constitute a quorum.
4. The Association's fiscal year shall be January 1 through December 31.
5. All dues are due by January 1<sup>st</sup> of each year.
6. The Constitution and By-Laws may be amended by a two-thirds vote of the members present at the annual meeting provided a notice of said intention is sent to each member at least ten (10) days prior to the annual meeting.
7. An auditing committee shall be set up by the President for auditing the books of the Treasurer once a year.
8. Indebtedness - no debts shall be contracted or liabilities incurred by the LCAAA in excess of the cash assets of LCAAA.
9. The selection of delegates to the NACAA AM/PIC shall be made by the president.
10. The Chair or Vice-Chair of the LCAAA Policy Committee shall be the Immediate Past President. All changes pertaining to the LCAAA Policy and By-Laws shall be approved by the LCAAA Policy Committee before submission to the membership.
11. The annual meeting of the LCAAA shall be the summer AM/PIC. Business may be conducted by the membership at the AM/PIC and at any other meeting where a quorum exists with 10 days advance notice to membership.
12. A registration fee for the AM/PIC is to be set by the AM/PIC Chair and approved by the Board of Directors at the time of the spring Board Meeting.

## Appendix

### **History of the LCAAA**

The LCAAA was organized at a meeting held during the Annual Short Course on the Louisiana State University campus in Baton Rouge, August, 1936. Assisting the organizational meeting was Bright McConnell, County Agent, Augusta, Georgia, who was Vice-President, later to become President of the National Association of County Agricultural Agents. At the meeting it was agreed that the Louisiana Association would become a member of the National organization, however, it was not until later that our State Association affiliated with the National Association of County Agricultural Agents.

Some great leaders have had a hand in guiding this organization. As a result, positive and lasting progress has been made in Extension work, and specifically in county agent work.

To single out any one leader in the early organizational state, we would have to mention B. B. Jones, deceased County Agent, Orleans Parish, whose records show that he was attending the National Association meeting as early as 1930. Mr. Jones served the Association as President from its inception in 1936 until 1942.

An analysis of the history of this organization brings into focus the principal aims and objectives of the men who founded LCAAA, and the other leaders who have helped in its advancement. These should be set forth as follows: (1) to work for the establishment and maintenance of high standards regarding the qualifications, training and ability of people coming into Extension and county agent work; (2) to promote opportunities for additional training, thus increasing potential for leadership, for accomplishment and for advancement; (3) to work closely with Louisiana State University Agricultural and Mechanical College administrators on all programs and endeavors of importance to county agents; (4) to encourage high standards of accomplishment by agents and proper recognition of outstanding leadership; (5) to hold high the banner of county agent and Cooperative Extension Service work, to the end that everyone shall have a better understanding of the importance of this work in the land-grant college system, and its part in the future welfare of Louisiana.

### Presidents Serving LCAAA

1936-42

B.B. Jones	1972	Minus Granger	1989	Larry Brock
A.B. Curet	1973	H.P. Roberts	1990	W.W. Russell
Farrell Roberts	1974	Conrad Gauthier	1991	Walter Morrison
Neal Dry	1975	Raymond D'Armond	1992	Paul Seilhan
Louis Bornman	1976	Rayden Lee	1993	Scuddy LeBlanc
1960 Mac McDonald	1977	Bob Verrett	1994	Buddy Thomas
1961 W. R. Vallot	1978	Lynn Simon	1995	Dale Pollet
1962 C. L. Flowers	1979	Allen Mears	1996	Keith Normand
1963 H. D. Gaddis	1980	Russell Guarino	1997	Anne Coco
1964 R. U. Johnson	1981	Roy Mitchell	1998	Gene Boquet
1965 Sidney Bowles	1982	Albert Doughty	1999	Bill Branch
1966 George Queen	1983	Ray McManus	2000	Jerry Whatley
1967 N.S. Causey	1984	T.L. Morgan	2001	James Devillier
1968 A.J. Stevens	1985	Bill Greene	2002	Mike Rome
1969 Kermit Coulon	1986	Bill Nutt	2003	Jack Baldwin
1970 R.C. Whitten	1987	Jim Tynes	2004	Allen Hogan
1971 A.J. Brackin	1988	Terril Faul	2005	Kenny Sharpe

2006	R L Frazier	2014	Richard Letlow
2007	Ed Twidwell	2015	Donna Morgan
2008	Miles Brashier	2016	Bobby Bingham
2009	Brian Chandler	2017	Carol Pinnell-Alison
2010	Glen Daniels		
2011	Kurt Guidry		
2012	Stuart Gauthier		
2013	Terrence Marshall		

### **Procedure for selecting scholarship recipients (May 6, 2002)**

#### Membership Scholarship:

1. Application to be submitted by April 1<sup>st</sup>.
2. Member must have been in LCAAA for 3 consecutive years. (1995)
3. Amount for Scholarship to be \$400-600 (provided the money is generated). No more than \$1200 to be given in any one year. (1995)

#### 4-H Scholarship

1. The LCAAA scholarship is open to all 4-H members. Current and Lifetime member's children and grand-children receive eligible additional points.
2. This scholarship will be for any field of study at any accredited college in Louisiana
3. Agricultural majors receive additional points.
4. All applicants must be a high school senior when applying.
5. The scholarship chair of the LCAAA will send applications to all parish 4-H agents and LCAAA members for recruitment of qualified applicants.
6. All scholarships will be returned to the scholarship chair by the date stated on the application.
7. Selection will be by the scholarship committee made up of LCAAA members. The recipient will be notified in writing by the committee chair.
8. The recipient will show proof of completion of the fall semester or quarter with a 2.0 or better GPA and proof of reenrollment in school before being awarded the money
9. The applicant can only receive one LCAAA scholarship.
10. A letter of recommendation from the 4-H agent must accompany each application form.
11. Amount for scholarship is \$500.

An endowed scholarship is available through the LSU College of Agriculture

### **Procedure for Selecting Achievement Award Recipients (June 2006):**

1. Obtain a list of members with less than ten years of service to the Louisiana Cooperative Extension Service (excluding military or other government services). The cutoff date for determining years of service is March 15<sup>th</sup> of the following year (the year the award is presented).
2. Select from this list those who have two or more consecutive years of membership in LCAAA and according to the Treasurer's record be a paid member by March 15<sup>th</sup> of the current year.
3. Those agents meeting requirements 1 and 2 above will be notified of their eligibility and of their requirement to attend the state and national AM/PIC. It is their responsibility to notify the Awards & Recognition Chair that they would like to have their name included on the AA ballot.

4. A list of those agents that have accepted their nomination will be sent to the eligible voting membership by districts.
5. Voting will be conducted in October through December each year. Those having paid dues by March 15<sup>th</sup> of the current year will be eligible to vote.
6. The number of AA Awards each year is determined according to NACAAA guidelines as follows (1%):
 

1 – 100 = 1	201 – 300 = 3
101 – 200 = 2	301 – 400 = 4
7. The number of finalists from each district will coincide with the number of AA's eligible for each given year (ex: 1 AA, 1 finalist from each district, 2 AA's, 2 finalists from each district, etc.).
8. One ballot with the finalists from each district will be sent to the entire membership for voting. The candidates with the lowest scores will be declared the AA recipients. Candidates are encouraged to submit electronic resumes, but are not required to do so.
9. Failure by a voting member to vote a complete ballot in the district or statewide voting will cause that ballot to be declared void.
10. All notifications and ballots will be sent by the Chair via electronic mail.
11. Members can vote by e-mail, hard copy, or fax.
12. If selected, the AA recipient is expected to register for and attend the LCAAA Annual Meeting/Professional Improvement Conference.
13. The LCAAA recipient must register for at least one day and attend the AA Breakfast at the NACAA Annual Meeting/Professional Improvement Conference to receive the Achievement Award.

**Procedure for Selecting Distinguished Service Award Recipients (June 2006)**

1. Obtain a list of members with ten or more years of service to the Louisiana Cooperative Extension Service (excluding military or other government services). The cutoff date for determining years of service is March 15<sup>th</sup> of the following year (the year the award is presented).
2. Select from this list those who have five consecutive years of membership in the LCAAA according to the Treasurer's record and be a paid member by March 15<sup>th</sup> of the current year.
3. Those agents meeting requirements 1 and 2 above will be notified of their eligibility and of their requirement to attend the state and national AM/PIC. It is their responsibility to notify the Awards & Recognition Chair that they would like to have their name included on the DSA ballot.
4. A list of those agents that have accepted their nomination will be sent to the eligible voting membership by districts.

5. Voting will be conducted in October through December each year. Those having paid dues by March 15<sup>th</sup> of the current year will be eligible to vote.
6. The number of DSA Awards each year are determined according to NACAA guidelines by the membership as follows (2 % or major fraction thereof):

$1 - 75 = 1$	$226 - 275 = 5$
$76 - 125 = 2$	$276 - 325 = 6$
$126 - 175 = 3$	$326 - 375 = 7$
$176 - 225 = 4$	$376 - 425 = 8$

7. The number of finalists from each district will coincide with the number of DSA's eligible for each given year. (ex: 2 DSA's, 2 finalists from each district, 3 DSA's, 3 finalists from each district, etc.)
8. One ballot with the finalists from each district will be sent to the entire membership for voting. The candidates with the lowest scores will be declared the DSA recipients. Candidates are encouraged to submit electronic resumes, but are not required to do so.
9. Failure by a voting member to vote a complete ballot in the district or statewide voting will cause that ballot to be declared void.
10. All notifications and ballots will be sent by the Chair via electronic mail.
11. Members can vote by e-mail, hard copy, or fax.
12. If membership reaches 176 and four DSA's are allowed, one recipient per LCAAA district would be selected, with only members from a district electing that district's recipient. A preliminary ballot will go out first and the top three (3) finalists from each district will be re-submitted to members in that district. The candidate with the lowest score in each district would be declared the DSA recipient.
13. If selected, the DSA recipient is expected to register for and attend the LCAAA Annual Meeting/Professional Improvement Conference.
14. The LCAAA recipient must register for at least one day and attend the DSA Banquet at the NACAA Annual Meeting/Professional Improvement Conference to receive the Distinguished Service Award.

### **Honorary Lifetime LCAAA Membership Award**

1. The Honorary Lifetime Membership in the LCAAA is to be sponsored by the LCAAA.
2. Awards may be given for outstanding statewide performance in either agriculture or professions closely related to agriculture.
3. Nominee will be selected on statewide basis with approval of the board of directors.
4. Any member of LCAAA may nominate a person at an LCAAA Board Meeting. Nomination should be made by the time of the Spring Board Meeting. The purpose of this is to assure that nominees' qualifications may be discussed before members. The member making the

nomination will be responsible for writing a narrative concerning the agricultural accomplishments of the nominee.

5. The narrative concerning the nominee must be turned over to the president of LCAAA.
6. Awards will be an appropriate key or pin and/or plaque designed and purchased by the LCAAA to be presented at the AM/PIC or some other appropriate occasion.
7. In selecting nominees for honorary lifetime membership, special emphasis should be given to the following points, but not necessarily in the order listed:
  - a. Nominee's participation in or cooperation with Extension Service activities.
  - b. Nominee's participation in civic and religious activities.
  - c. Scope of agricultural activity or practice that apparently motivated the nomination.
  - d. How the activity or practice changed the standard of living and finances of the nominee.
  - e. How the activity or practice changed the standards of living and economic condition of the county and district and/or state.

#### Recipients of Distinguished Service Awards

1945-	B.W. Baker A.B. Curet G.C. Meaux B.B. Jones	1954-	M.L. Cooper Joseph Lamendola	1962-	Woodrow Downs George Queen Murphy Veillon
1946-	T. H. Milliken William L. Roark	1955-	T.H. Vidrine J.J. Joyce S.J. Bowles	1963-	C.B. Carroll Victor Murray James J. Robert
1947-	C.Z. Brewer James Gladney	1956-	Sewell Bahm R.U. Johnson E.J. Lousteau	1964-	W.C. Abbott, Jr Richard Sonnier A.J. Brackin
1948-	F.M. Roberts G.D. Cain	1957-	C.J. Arceneaux E.E. Johnson A.K. Smith	1965-	D.E. Cummings Conrad Gauthier E.J. Burleigh
1949-	Sidney Reech Irvin J. Heath	1958-	E.A. Fulmer K.J. Ducote Ralph Brown	1966-	N.S. Causey Coleman Martin Ivy Creel
1950-	Max McDonald C.L. Flowers	1959-	G.B. Martin C.A. Rose W.D. Magee	1967-	Jesse Peterson George Geiger Kermit Coulon
1951-	D.L. Bornman, Jr. W.E. Williams	1960-	Sam Firmin R.M. McDuff H.A. Webb	1968-	A.J. Stevens Al Fugler Kermit Coulon
1952-	A.J. Melancon, Jr Neal Dry	1961-	Basil Doles Charles Miller Claude Songy		
1953-	J.A. Shealy W.R. Vallot				

1969- Van Reech Minus Granger Johnny Jackson	1982- Albert Doughty Jack Carter Clay Samson	1993- Tom Prince Rusty Batty Howard Gryder Ken Whitam
1970- R.C. Whitten Hadley Fontenot Delos Jones	1983- James Dardeau Clifton A. Dry Bill Greene	1994- Ron Adams Mac Waldrop John Roy Bob Soileau
1971- Murphy McEachem Hubert E. Deere Rayden P. Lee	1984- Emmett Long Terril Faul Fenwick A. Swann, Jr	1995- Jimmy Garrett James Dixon Allen Hogan
1972- George Simoneaux Robert Verret H.P. Roberts	1985- Olen Curtis Larry Brock Howard Cormier Billy Joe Watkins	1996- Bill Branch John Pyzner Eddie Eskew Kenneth Sharpe
1973- E.A. Thames Russell Guarino Reymond D'Armond	1986- Walter Morrison Norris Grabert Willie Russell William Davis	1997- Clayton Hollier Barton Joffrion Keith Normand
1974- Daniel Fontenot, Jr. Clarence H. Jordan, Jr. N.A. Jeansonne	1987- Raymond Folse Charles B. James John Harris Larry dela Bretonne	1998- Glen Daniels James Devillier Paul Morris
1975- Louis Favaron Shelton Braud Rodney Ewing	1988- Scuddy LeBlanc Jack Bagent Cecil McCrory	1999- Lee Hampton Ken Wegenhoft Severn Doughty
1976- Dalton Landry T.L. Morgan Leland Scoggins	1989- Gene Baker L. F. Swoope Ann M. Coco	2000- Mary Grodner Darryl Rester Jerry Whatley
1977- Lynn Simon Herbert Thompson Jon Lowe	1990- Don Frazier Clyde Thompson Paul Seilhan Dale Pollet	2001- Jack Baldwin Mike Cannon Charles Overstreet
1978- Ray Dilly Alfred Cooley Allen Mears	1991- James S. Tynes Henry Harrison John Barnett Paul Coreil	2002- Stan Dutile Dan Gill Matt Martin
1979- Roy Mitchell Lloyd Bordelon E.E. Letlow	1992- Terry Erwin Brian R. Chandler Frank L. Mougeot, Jr. James F. Fowler	2003- Earl Johnson David Neal Myrl Sistrunk
1980- Luke Provenzano Buddy Thomas James "Zeke" Abadie		2004- Miles Brashier Eddie White
1981- Arthur Bergeron Billy Nutt John Aubrey Mire		

2005-	Ed Twidwell Alfred Guidry	2010-	Barrett Courville Allen Owings	2015-	Donna Morgan Terry Washington
2006-	R. L. Frazier Carlos Smith	2011-	Carol Pinnell-Alison Jimmy Flanagan	2016-	Craig Roussel
2007-	John Chaney Mike Rome	2012-	Keith Fontenot Terrence Marshall		
2008-	Boyd Padgett Shaney Hill Richard Letlow	2013-	Rene Schmit		
2009-	Johnny Saichuk Stuart Gauthier Don Reed	2014-	Kurt Guidry Ronald Levy		

**Recipients of Achievement Award:**

1973	Norris Grabert, Jr.	2001	Edward Twidwell	
1974	Albert Lee Doughty	2002	Shaney Hill	
1975	Mike Dixon		Allen Owings	
1976	James Dardeau	2003	Bill Carney	
1977	Raymond Folse		Boyd Padgett	
1978	Aubrey Posey	2004	Barry Crain	
1979	Howard Gryder		Shane Theal	
1980	Larry Brock	2005	Jimmy Flanagan	
1981	Terril Faul		Denyse Cummings	
1982	Eddie Eskew	2006	Boris Castro	
1983	James Devillier		Ron Strahan	
1984	Keith Normand	2007	Ben Legendre	
1985	Paul Seilhan		Don Reed	
1986	Frank Gordon	2008	David Lanclos	
1987	John Barnett		David Bourgeois	
1988	John Pyzner	2009	Louis Lirette	
1989	Terry Erwin		Tara Smith	
1990	Brian Chandler	2010	Andre Brock	
1991	Stanley Dutile		Donna Morgan	1992
1992	Paul Morris	2011	Bobby Soileau	
1993	Mark Shirley	2012	Rob Ferguson	
1994	Jimmy Boudreaux		Al Orgeron	
1995	Carol Pinnell-Alison	2013	Keith Hawkins	
1996	Lynn Hannaman	2014	Mariah Simoneaux	
1997	Johnny LeVasseur		Raghuwinder Singh	
1998	Earl Johnson	2015	Jeremy Hebert	
1999	Jimmy Meaux		Sara Shields	
2000	Rafash Brew	2016	Bobby Bingham	

## Installation Service for Officers and Directors

It is the purpose of the Louisiana County Agricultural Agents Association to promote and to provide opportunities for professional improvement, to aid in the development and the exchange of ideas, and to work for understanding and cooperation with our administrators and with other groups and agencies.

The members of the LCAAA have elected officers and directors whom they believe will furnish the leadership that our profession requires and who will carry out the purpose of the LCAAA.

To our officers for the year ahead: You are entering a period of great opportunity for service for the County Agents of Louisiana, and for the entire Cooperative Extension program. By your example and leadership you should inspire our membership to great accomplishments in service to the rural people of this state. By your guidance of our committees, by your contacts with state and national Extension leaders, and by the good public relations that you develop among other groups and organizations concerned with the welfare of agriculture, may the LCAAA grow in strength and influence.

Now on behalf of the Louisiana County Agricultural Agents Association, I would ask the elected officers and directors to step forward as your names are called:

Mr./Ms. \_\_\_\_\_, President

Our organization has bestowed upon you one of the highest honors and responsibilities that can come to a County Agent. You have given liberally of your time and efforts in the past on behalf of the LCAAA. We are confident that you will bring further credit to our profession as president during the coming year. It will be your responsibility to maintain the activities of the LCAAA at high standards. We know that you will carry out the duties of this office to the best of your ability.

Mr./Ms. \_\_\_\_\_, President-Elect

Mr./Ms. \_\_\_\_\_, Vice-President

You have rendered valuable service to our profession for a period of years and now the members of this association have elected you to additional responsibilities. As President-elect and Vice-President, you will serve on the Executive Committee, you will take the place of the President when he is absent; and in addition, you will stand ready to assume other assignments to promote the program of the LCAAA. We expect you to carry out your duties with the same high standards which have characterized your work in the past.

Mr./Ms. \_\_\_\_\_, Secretary

Because of your faithful service to this organization for a number of years, you have been elected to the office of Secretary. Your duties are many, including the responsibility for keeping the minutes of all meetings of the membership, of the Executive Committee and of the Board of Directors. We know we can count on you to perform those duties with the utmost accuracy that is required of this office.

Mr./Ms. \_\_\_\_\_, Treasurer

You are charged with the responsibility of receiving the dues of our membership and for paying out the funds of the LCAAA to take care of necessary expenses and bills as authorized by the Board of Directors and the officers. You shall keep such financial records as are necessary to safeguard the financial status of our organization. We know that you will pledge to carry out your duties with the care and promptness that is necessary for this position.

(Please step forward as name is called).

Directors:

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

As directors of the LCAAA, your responsibilities include bringing to the LCAAA, through the Executive Board, information and guidance that will serve the best interest of the LCAAA and its members. You will also be expected to keep in contact with the members of the LCAAA in your districts and to call district meetings as are deemed necessary to inform agents in the various parishes regarding the activities and problems of the LCAAA and of the Extension program in Louisiana.

Now will each officer and director hold up your right hand and pledge to carry out the duties of the respective offices.

Do each of you solemnly swear that you will, to the best of your ability, carry out your duties as outlined? (I do.)

On behalf of the Louisiana County Agricultural Agents Association, I now declare that you are duly installed as officers and directors for the ensuing year.

### **LCAAA Creed**

I love the big out-of-doors; the smell of the soil; the touch of the rain; the smile of the sun; the kiss of the wind; the song of the birds and the laughter of the summer breezes in the trees.

I love the growing crops; the rustle of the corn; the golden billow of the ripening wheat; the fleecy cotton bursting from the boll; the musty odor of the ripening fruit and the shimmer of the grass that is green.

I love God's creatures, great and small, that minister to man's needs; the friendship of the horse; the confidence of the sheep; the gentleness of the cow and the contented confidence of the fattening swine. These represent the response of service to kindness and care.

### **Because I Love These Things**

I believe in the open country and the life of country people; in their hopes, their aspirations and their simple faith; in their ability and power to enlarge their own lives and plan for the happiness of those that they love.

I believe in the farmer as the nation's sure defense; the reserve of its prosperity; its haven of security from those who would despoil it from within and without.

I believe in the farmer's right to a comfortable living; to such recompense for his capital and labor and skill as will make him the peer of those who work in office, shop, or mine; in his right to cooperate with his neighbors for the security of his business life; and in the help service sends as handmaid to his common sense.

I believe in the sacredness of the farmer's home, in the holiness of the country woman's love and the opportunity that home should assume to culture, grace and power.

I believe in the country boy and girl, in their longings for opportunity, their right to trained minds, healthy bodies and clean hearts, and the country's call and claim to their service.

I believe in the public institution of which I am a part; of the right to my loyalty and my enthusiasm in extending the established principles and ideals of those who seek and find the truth.

I believe in myself; in humility, but with the sincerity of purpose, I offer to work with country man, woman, and child in making the farm prosperous, the country home comfortable and beautiful; the rural community satisfying; and my own life useful.

Because I love these things and believe these things, I am an Extension worker.

### **National Association of County Agricultural Agents (NACAA)**

The NACAA was organized from a group of 60 to 70 county agents attending the International Livestock Exposition in Chicago in 1916. It now has enrolled almost 6,000 affiliated members from state and district associations. The NACAA is organized with the offices of President, President-elect, Vice-president, Secretary, Treasurer and the five Directors. There are four regions, with the Northeast, North Central and Western regions each having one director and the Southern region, whose 13 states have about one-half the total membership, having two directors.

The office of the president is rotated among the regions. Holding the office of President-elect is tantamount to being elected President the next year, therefore, the President-elect and Vice-president must come from a designated region each year. The Secretary and Treasurer are elected at large with officers serving one-year terms and directors serving two-year terms.

Directors are first elected as Vice-president serving two-year terms, with one each for the Western, North Central and one for the Southern region being elected one year, and one for the Northeastern and Southern regions being elected the next year, which follows in rotation.

The Directors are nominated by their regions. The committee responsible for nominating the officers is made up of the immediate past president as chairman, the Directors, and two representatives elected to the nominating committee by each region at the annual meeting.

All officers and directors are elected by the delegate body after the opportunity has been given to make nominations from the floor.

State district associations choose their voting delegates to the NACAA annual meeting on the basis of one delegate for the first 40 paid up members on March 15th of each year, and one additional delegate for each additional 30 members or fraction thereof.

An individual agent becomes a member of NACAA through his state or district association when \$40.00 of the annual membership fee has been forwarded to the National Secretary.

The NACAA has twelve established committees, ten of which are represented by appointments from each state or district association.

### **How does the NACAA serve its members?**

The NACAA serves its members through annual meetings, conferences and workshops, by visits of regional directors, through the official publication, the County Agent Magazine, and most of all through active committees which have caused the NACAA to become a dynamic force in the growth of county agent work.

## **NACAA Committees**

### Professional Improvement Council

The Professional Improvement Council coordinates activities of six disciplinary-based program committees: Agricultural Economics and Community Development; Agronomy and Pest Management; Animal Science; Aquaculture and Sea Grant; Horticulture and Turfgrass; and Natural Resources. Each committee conducts professional improvement programs for NACAA members. The committees offer pre- or post-AM/PIC tours as well as workshops during AM/PIC.

The New York Board of Trade Cotton Marketing seminar is sponsored by the Agricultural Economics and Community Development Committee. The Agronomy and Pest Management Committee's AM/PIC sessions allow participants to qualify for Certified Crop Adviser continuing education credits. Scoring Systems, Inc., sponsored the pre-AM/PIC Animal Science Tour organized by the Animal Science Committee. NACAA members can receive continuing education credits for the Animal Science Seminars and can take the species exams for the American Registry of Professional Animal Scientists. The Sustainable Agriculture Research and Education programs provides support to professional improvement tours.

### Extension Development Council

The Extension Development Council coordinates NACAA member skill development programs through the work of four committees: Administrative Skills; Early Career Development; Public Relations and Agricultural Issues; and Teaching and Educational Technologies. The Early Career Development Committee focuses on skills needed by agents with less than five years of experience. The Public Relations Committee has promoted NACAA participation in the Outstanding Young Farmer program sponsored by John Deere.

### Program Recognition Council

The Program Recognition Council conducts the NACAA awards programs through seven committees: Communications; Extension Programs; 4-H and Youth; Professional Excellence; Public Relations; Recognition and Awards; and Scholarship.

The Communications Committee conducts the Communications Awards Program with the sponsorship of Bayer Advanced. The Extension Programs Committee conducts six Search for Excellence programs including: Remote Sensing/Precision Agriculture sponsored by NASA; Crop production sponsored by Dupont; Farm and Ranch Financial Management sponsored by Monsanto and John Deere; Livestock Production sponsored by Pfizer; Landscape Horticulture sponsored by TrueGreen Chemlawn; and Young, Beginning, Small Farmers/Ranchers sponsored by the Farm Credit System Foundation. The Professional Excellence Committee conducts the poster competition at AM/PIC with sponsorship by the Propane Education and Research Council. The Public Relations Committee conducts the Public Relations in Daily Efforts (PRIDE) program sponsored by the National Rural Electric Cooperative Association and the "First Timers" luncheon sponsored by NASCO International. The Recognition and Awards Committee conducts the Distinguished Service, Achievement and Hall of Fame Awards programs. The American Income Life Insurance Company sponsors the Achievement Award Breakfast and Phillip Morris, U.S.A., sponsors the DSA Program and National Committee Chairs Luncheon. The Scholarship Committee conducts an auction at AM/PIC to raise money and awards scholarships to individual members and groups of members.

### Association Policy (Composed of NACAA past presidents)

This committee is directly responsible to the office and directors and serves to protect interests of the entire membership of the Association.

### Annual Meeting

Assume the NACAA annual meeting host state responsibilities as outlined by the annual meeting guidelines. In addition to funding for specific committee programs mentioned above, the AM/PIC is also supported by RISE, Dow AgroSciences, PBI/Gordon, Pennington Seed, Inc., the United Soybean Board, the United Community Bank, and the Southeast United Dairy Industry Association.

### Life Member

National chair and vice chairs are selected by life members and serve to create a better understanding of the life member and the committee's role and relationship with NACAA and to promote a system of state associations for supporting the life membership and retiring NACAA members. The Life Member Program is supported by Nationwide.

### **The NACAA Code of Ethics**

My professional standards shall have in them a note of understanding for our common humanity. My work, ambitions and relations shall always cause me to take into consideration my highest duties as a member of society.

In every position of business life, in every responsibility that comes before me, my chief thought shall be to fill that position and discharge that responsibility to lift the level of human ideals and achievements a little higher than I found it.

I shall: consider my vocation worthy and as affording me distinct opportunity to serve society; improve myself, increase my efficiency, and enlarge my service; remember that I am a professional person and want to succeed, but that I am first an ethical person and wish no success that is not founded on the highest justice and morality; respect and hold in high esteem science in all its phases and to recognize university and U.S.D.A. findings as valid research in agriculture and to respect the opinion of those who have established themselves as authorities in this branch of science; be loyal to our state universities, the U.S.D.A., and our local, state, and national government; hold in high esteem the callings of both rural and urban activities including farming, urban and youth development programs and homemaking; recognize that the development of leadership and the building of communities is the highest service I can render as a County Extension Agent; maintain an open mind, seeking always to understand the viewpoints of others; not engage in any activity which will interfere with the proper fulfillment of my professional duties and bring discredit to my office; and support and contribute to strengthening my state or regional and national association of County Agricultural Agents in their efforts to improve and advance the Extension Service program for the betterment of our nation.

## LCAAA Membership Districts\*

<u>Northern</u>	<u>Central</u>	<u>Southeastern</u>
Bienville	<u>Southwest</u>	Ascension
Bossier	Acadia	Assumption
Caldwell	Avoyelles	East Baton Rouge
Catahoula	Allen	East Feliciana
Caddo	Beauregard	Iberville
Claiborne	Cameron	Jefferson
Concordia	Calcasieu	Livingston
DeSoto	Evangeline	Lafourche
East Carroll	Grant	Orleans
Franklin	Iberia	Plaquemines
Jackson	Jefferson Davis	St. James
Lincoln	LaSalle	St. John
Madison	Lafayette	St. Helena
Morehouse	Pointe Coupee	St. Tammany
Natchitoches	Rapides	St. Bernard
Ouachita	Sabine	St. Charles
Red River	St. Landry	Tangipahoa
Richland	St. Martin	Terrebonne
Tensas	St. Mary	Washington
Union	Vernon	West Feliciana
Webster	Vermilion	West Baton Rouge
West Carroll	Winn	LSU Baton Rouge Campus

\* Members are considered to be in the district in which they are physically located.